

ENGCOBO LOCAL MUNICIPALITY



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**BID NOTICE**

**BID NUMBER: ELM/OTP/12/2021/22**

**UPGRADING OF GREENLAND FARMS MAIN ROUTE PHASE 1**

**Compulsory Briefing session and Site visit will be held at the following address:**

**Date: 07 October 2021**

**Time: 10h00am | Venue: Engcobo Local Municipality**

Tenders must be submitted on the original documents and shall remain valid for 90 days after the closing date of the tender. Enquiries pertaining to the completion of the documents can be addressed to Mr. S. Magidiza at telephone (047) 548 5628 or [magidizas@engcobolm.org.za](mailto:magidizas@engcobolm.org.za)/[magidizas@gmail.com](mailto:magidizas@gmail.com). Enquiries pertaining to the terms of reference can be addressed to Mr. S. Mkondweni at (047) 548 5670 or [mkondwenis@engcobolm.org.za](mailto:mkondwenis@engcobolm.org.za)/[mkondwenisiseko@gmail.com](mailto:mkondwenisiseko@gmail.com) or Mr. S. Mviko (Building Control) at telephone (047 548 5668) / [mvikos@engcobolm.org.za](mailto:mvikos@engcobolm.org.za)/[vatho10@yahoo.com](mailto:vatho10@yahoo.com).

Bid documents containing details and requirements will be available from the **Finance Department, 58 Union Street, Engcobo** upon payment of a **non-refundable** fee of R600.00 for each document (either in cash or by means of an EFT made payable to Engcobo Local Municipality). If paid by an EFT, the reference to be used must be the company name and Bid No. The documents will be available from **07 October 2021**.

All offers shall be placed in a sealed envelope clearly marked and deposited in the Council's official Tender Box at 58 Union Street, Engcobo Local Municipality **not later than 12h00pm, 22 October 2021** when tenders will be opened in public in the Municipal Town Hall

**MANDATORY DOCUMENTS TO BE SUBMITTED:**

- The statement of municipal account that is not older than three months or a valid Lease agreement **OR** affidavit from SAPS stating that the tenderer is not obliged to pay municipal rates with a letter from a ward councilor confirming that the tenderer hold an office in that particular ward. If the tenderer operates from home and does not pay municipal rates; the owner of the property must write a confirmation letter confirming that the tenderer does not have lease agreement and does not pay municipal rates, together with the proof of property ownership and a certified ID copy.
- Proof of registration with CIDB for 6 CE or higher;
- Proof of surety (**Bank rating** will not be considered);

- It is compulsory to complete the form of offer and to sign it (Therefore failure to complete and sign form of offer will render your tender invalid);
- Certificate of good standing with the workmen's compensation (Department of Labour);
- NQF level 5 Labour intensive construction (Project Manager / Site Agent / General Foreman proposed on the functionality must possess at least an NQF level 5 Labour intensive construction);
- B-BBEE certificates issued by an approved body or original certified sworn affidavit must be attached, certification not older than 3 months **(No points allocation for Non-Submission)**;
- If JV is applicable, JV must submit a consolidated B-BBEE certificate & JV agreement must be signed by both parties; Each JV partner must complete and sign MBD 1, 4, 5, 8 and 9 forms
- Bidders must submit proof of registration with Central Supplier Database (CSD) and MBD 1, 4, 5, 8 and 9 forms are compulsory submission;
- The 80/20 point system and functionality will apply
- Failure to meet the minimum specified requirements will result in the tender being considered non – responsive;
- NB: No Bids will be considered from persons in the service of the state (as defined in the Municipal SCM Regulations);
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bids received after the published closing time will not be considered and will be immediately returned to the tenderer, unopened;
- The municipality reserves the right not to accept the only or lowest tender or any tender at all, or to accept the whole or part of any Tender;
- The municipality reserves the right to extend the tender period and/or alter conditions of tender during the tender period at its own discretion by notice published in the Daily Dispatch and to all parties who have drawn documents;
- Tenderers may seek clarification from the Employer in terms of this tender within 7 (seven) days prior to the closing date of this tender.
- Addenda will only be issued 7 (seven) days before the Tender Closing date and it is the Tenderers responsibility to check the addenda issued. Please note, **ONLY** addenda critical to the evaluation will be issued;
- Furthermore, as a Condition of Contract the Contractor will be required to achieve minimum Employer's contract participation goals in terms of:
  - 20% on Targeted subcontractors employed by the Contractor, for the execution of portions of construction works, in the performance of the Contract;
  - 5% on Targeted suppliers employed by the Contractor, subcontractor(s) and targeted subcontractors, for supplying materials, goods or services, in the performance of the Contract and;

- 5% on Targeted labour employed by the Contractor, subcontractor(s) and targeted subcontractors in the performance of the Contract;
- Complete tenders must be deposited in the Tender Box, located at Engcobo Local Municipality, 58 Union Street, Engcobo, 5050 (Volume 3) in a sealed envelop and clearly marked “**TENDER No.: ELM/OTP/12/2021/22: UPGRADING OF GREENLAND FARMS MAIN ROUTE PHASE 1.**”
- Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data;90
- Tenders will be opened in public at **12:00** Engcobo Local Municipality, 58 Union street, Engcobo 5050
- All bids to be addressed to the Municipal Manager.

EVALUATION CRITERIA

CRITERIA	WEIGHT	VALUE OF ASSEMENT 1-5	MAXIMUM POSSIBILITY SCORE
<p><b>1.1 Approach/ Methodology:</b></p> <ul style="list-style-type: none"> <li>• Cash flow projections of the project;</li> <li>• Gantt Chart/Works programme for the project showing dependencies and critical path;</li> <li>• Detailed methodology on how to execute works;</li> <li>• Quality management template with traffic management plan.</li> </ul>	<p>1</p> <p>2</p> <p>2</p> <p>1</p>	5	30
<p><b>2.1 Relevant Experience of Company:</b></p> <ul style="list-style-type: none"> <li>• 5 Confirmed projects of similar nature (rehabilitation and construction of surfaced roads) completed in the past 5 years NB: Details of the projects to be submitted.</li> </ul> <p><b>NB: Signed reference letters by accounting officer or delegated official (delegation letter to be attached) and/or contracts manager in private sector projects.</b></p> <p>(Minimum of 5 Projects = 5 Points, 4 Projects = 4 Points, 3 Projects = 3 Point, 2 Projects = 2 Point, 1 Project = 1 Point)</p> <ul style="list-style-type: none"> <li>• Value of project of similar nature completed in the past 5 years (rehabilitation and construction of surfaced roads) NB: Details of the projects to be submitted.</li> </ul> <p><b>NB: Signed reference letters by accounting officer or delegated official (delegation letter to be attached) and/or contracts manager in private sector projects.</b></p> <p>(Value: R40million = 4 Points, R30million = 3 Points, R20million = 2 Point, R10 million = 1 Point)</p>	<p>5</p> <p>4</p>	5	45
<p><b>Expertise &amp; Experience:</b></p> <p><b>3.1. Staffing Levels</b></p> <p><b>3.1.1. Contracts/ Project Manager</b></p> <ul style="list-style-type: none"> <li>• Qualified Contracts Manager with at least a National diploma in Civil Engineering and/or B-Tech in Civil Engineering / BSC in Civil Engineering.</li> </ul>	<p>2</p>	5	75

<ul style="list-style-type: none"> <li>10 years of experience in projects of a similar nature (rehabilitation and construction of surfaced roads).</li> </ul> <p>NB: Detailed CV with contactable references to be submitted</p> <p>(10 years or more = 3 Points, 6-9 years = 2 Points, 3-5 years = 1 point, less than 3 years = 0 point)</p>	3		
<b>3.1.2. Site Agent (SA)</b>			
<ul style="list-style-type: none"> <li>Qualified Site Agent (SA) with at least a National diploma in Civil Engineering and/or B-Tech in Civil Engineering / BSC in Civil Engineering.</li> </ul>	1		
<ul style="list-style-type: none"> <li>3-5 years of experience in projects of a similar nature (rehabilitation and construction of surfaced roads).</li> </ul> <p>NB: Detailed CV with contactable references to be submitted.</p> <p>(3-5 or more years = 2 Points, 1&gt;3 years = 1 Points).</p>	2		
<b>3.1.3. General Foreman (GF)</b>			
<ul style="list-style-type: none"> <li>3-5 years of experience in projects of a similar nature (rehabilitation and construction of surfaced roads).</li> </ul> <p>NB: Detailed CV with contactable references to be submitted.</p> <p>(3-5 or more years = 2 Points, 1&gt;3 years = 1 Points).</p>	2		
<ul style="list-style-type: none"> <li>Completed 3 projects of a similar nature. (3 Projects = 1 Points).</li> </ul> <p><b>NB: Signed reference letters by delegated official (delegation letter to be attached) and/or contracts/construction project manager.</b></p>	1		
<p>Note: The CV of the proposed GF must be submitted. The Contractor must ensure that the minimum qualification and/or experience level of the actual appointed General Foreman is as per the submitted CV.</p>			
<b>3.1.4 Health and Safety</b>			
<ul style="list-style-type: none"> <li>Qualified health and safety officer and SHE rep with NOSA SAMTRAC qualification or equivalent.</li> </ul> <p>NB: Detailed CV with contactable references to be submitted.</p>	2		
<ul style="list-style-type: none"> <li>3 years of experience as a Health and Safety Officer in a construction related project.</li> </ul> <p>NB: Detailed CV with contactable references to be submitted.</p> <p>(3 years = 2 Points, 2 years = 1 Point).</p>	2		
<b>Plant &amp; Equipment</b>			
<ul style="list-style-type: none"> <li>Contractor to provide proof of plant ownership or lease agreement signed by both parties for the following plant equipment or machinery (water carter 9000l, smooth roller, grid roller, pad foot roller, grader, excavator, 10m<sup>3</sup> tipper trucks X2, asphalt paver, pneumatic roller and TLB).</li> </ul>	5	5	25

0.5 points for each plant category.			
<b>Total</b>	<b>35 (TW)</b>		<b>175 (MPS)</b>

**Where: 1 = Poor, 2 = Acceptable, 3 = Good, 4 = Very Good and 5 = Excellent.**

Threshold to qualify for the second stage of evaluation is 75% of the functionality scores.

**MR. MOYO**  
**MUNICIPAL MANAGER**