

ENGCOBO LOCAL MUNICIPALITY



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**BID NOTICE**  
**ELM/61/2021/22**

**PANEL OF PROFESSIONAL SERVICE PROVIDERS IN CIVIL ENGINEERING WORKS**

The Engcobo Local Municipality hereby invites bids from Professional service providers in the civil engineering industry to plan, design, implement and close out of the projects for a period of three years.

**Compulsory Briefing session will be held at the following address:**

**Date: 07 October 2021**

**Time: 11h00am | Venue: Engcobo Local Municipality**

Tenders must be submitted on the original documents and shall remain valid for 90 days after the closing date of the tender. Enquiries pertaining to the completion of the documents can be addressed to Mr. S. Magidiza at telephone (047) 548 5628 or magidizas@engcobolm.org.za/magidizas@gmail.com. Enquiries pertaining to the terms of reference can be addressed to Mr. S. Mkondweni at (047) 548 5670 or mkondwenis@engcobolm.org.za/ mkondwenisiseko@gmail.com or Mr. S. King (Acting PMU Manager) at telephone (047 548 5668) / kings@engcobolm.org.za.

Bid documents containing details and requirements will be available from the Finance Department, 58 Union Street, Engcobo upon payment of a non-refundable fee of R600.00 for each document (either in cash or by means of an EFT made payable to Engcobo Local Municipality). If paid by an EFT, the reference to be used must be the company name and Bid No. The documents will be available from 07 October 2021.

All offers shall be placed in a sealed envelope clearly marked and deposited in the Council's official Tender Box at 58 Union Street, Engcobo Local Municipality **not later than 12:00pm on 02<sup>nd</sup> November 2021** when tenders will be opened in public in the Municipal Town Hall.

**MANDATORY DOCUMENTS TO BE SUBMITTED:**

- The statement of municipal account that is not older than three months or a valid Lease agreement OR affidavit from SAPS stating that the tenderer is not obliged to pay municipal rates with a letter from a ward councilor confirming that the tenderer hold an office in that particular ward. If the tenderer operates from home and does not pay municipal rates; the owner of the property must write a confirmation letter confirming that the tenderer does not

have lease agreement and does not pay municipal rates, together with the proof of property ownership and a certified ID copy.

- It is compulsory to complete and sign the Form of Offer (Therefore failure to complete & sign the form will render your tender invalid)
- B-BBEE certificates issued by SANAS or an approved body or original certified sworn affidavit must be attached, certification not older than 3 months (No points allocation for Non-Submission).
- If JV is applicable, JV must submit a consolidated B-BBEE certificate & JV agreement must be signed by both parties; Each JV partner must complete and sign MBD 1, 4,5, 8 and 9 forms
- Bidders must submit proof of registration with Central Supplier Database (CSD) as a proof of their registration and MBD 1, 4, 5, 8 and 9 forms are compulsory submission.
- The 80/20 point system and functionality will apply.
- Failure to meet the minimum specified requirements will result in the tender being considered non – responsive.
- NB: No bids will be considered from persons in the service of the state (as defined in the Municipal SCM Regulations).
- Complete tenders must be deposited in the tender box at the office of the Engcobo Local Municipality, 58 Union Street, Engcobo, in a sealed envelope, clearly marked with Bid No. and Description.
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bids received after the published closing time will not be considered and will be returned to the bidder, unopened.
- The Municipality reserves the right not to accept the only or lowest tender or any tender at all, or to accept the whole or part of any tender.
- The municipality reserves the right to extend the tender period and/or alter conditions of tender during the tender period at its own discretion by notice published in the Daily Dispatch and to all parties who have drawn documents.
- Tenders will be opened in public at 12:00 pm at Engcobo Local Municipality, 58 Union Street, and Engcobo 5050.
- All bids to be addressed to the Municipal Manager.

#### EVALUATION CRITERIA

- Functionality

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBILITY SCORE
<b>Capacity to undertake the job:</b> <ul style="list-style-type: none"> <li>• Civil Eng. Professional registered with ECSA allocated / attached to that office.</li> <li>• Registered Environmental Assessment Practitioner (EAP) with EAPASA allocated/ attached to that office</li> <li>• Proof of quantum or Professional Indemnity</li> <li>• Have the necessary software to carry out the job</li> <li>• Firm to be registered with CESA</li> </ul>	 3  3  2  1  1	Max 5	50
<b>Experience and expertise relevant</b>		Max 5	75

